

OTP REGISTRATION

PLEASE COMPLETE AND RETURN THIS FORM, WITH THE ACCOMPANYING DOCUMENTS TO: tspt@mweb.com

Please Note

- To protect your account from any fraudulent activity, the request **must** be sent from the email address that you have provided as your contact email address.
- Personal/business details **must** match those which we have on record.
- No requests will be processed without **all** of the required supporting documents.
- This process is only for new registration, or updating the number of the account owner if you have lost access to the old number.
- To manage additional contacts please refer to the guide, [Managing online user profiles](#).

ACCOMPANYING DOCUMENTS REQUIRED:

ACCOUNT IN OWN NAME	ACCOUNT IN BUSINESS NAME
Copy of the account holders RSA ID document or passport	Authority to present the Business on a business letterhead
	Business representatives RSA ID document or passport
	Proof of business address
	Business registration documents

PLEASE COMPLETE THE DETAILS BELOW:

Mweb Account number or Mweb email address	
Account holder full name	
Account holder contact email address	
Account holder physical address	

ACCOUNT IN OWN NAME:

Account holder RSA ID or passport number	
Account holder cell phone number	
Account holder work phone number	
Account holder home phone number	

ACCOUNT IN BUSINESS NAME:

Business representative full name	
Business representative RSA ID or passport number	
Business representative cell phone number	
Business representative work phone number	

PLEASE CONFIRM THE CELL PHONE NUMBER FOR OTP REGISTRATION:

One Time Pin (OTP) is mandatory when requesting any password set up, changes or reminders and any other account changes, both via online and call centres. Once you have registered your cell phone number for OTP, all critical notifications and security validation will be sent to this number..

Cell phone number to be registered for OTP:	
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DO YOU WANT TO RECOVER YOUR PASSWORD AT THE SAME TIME?

YES	NO
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Please confirm the Mweb email address or username that you require a password reminder for:	
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Please select the option required (sms will be sent to the new number being registered)

SEND CURRENT PASSWORD REMINDER	SEND A NEW RANDOMLY GENERATED PASSWORD
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DECLARATION:

I hereby authorise Mweb to register my specified cell phone number for OTP and take the above-mentioned action regarding my password.

Account holder name	
Signature	
Date	